



HOUSING AUTHORITY *of* JOLIET

Site-Based Waitlist Policy

Housing Authority of Joliet's Admissions and Continued Occupancy Policy

Chapter 3: APPLYING FOR ADMISSION

A. HOW TO APPLY

All Public Housing Program pre-applications must be returned to the development in which they are applying for.

A separate paper application must be completed for each development in which they are applying for. Online applications will provide the option for an applicant to select one or more properties to apply for.

Chapter 4: TENANT SELECTION AND ASSIGNMENT PLAN

B. SITE BASED WAITING LISTS

Beginning in early FY2021, the PHA will maintain a site-based waiting list system, with separate waiting lists for each of the following sites within the PHA's public housing stock:

AMP4 Heritage Place

400, 401, 407, 411, 415, 419 and 420 North Bluff Street
Joliet, Illinois 61435

AMP6 Riverside Center (John C. Murphy Building)

311 North Ottawa Street

Joliet, Illinois 60432

66 – 72 Allen, 200 – 206 Joliet, and 57 – 63 Wallace, 158 – 164 Des Plaines, 101 – 119 Allen,
159 – 165 Joliet, and 100 – 118 DeKalb

Joliet, Illinois 60436

AMP7 John Kennedy Terrace

2200 Oneida Street

Joliet, Illinois 60435

C. WAITING LIST PREFERENCES

A preference does not guarantee admission to the program. Preferences are used to establish the order of placement on the waiting list. Every applicant must meet the PHA's Selection Criteria as defined in this policy. Applicants making false statements on the pre-application form in order to qualify for housing assistance shall be denied program admission by the PHA.



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The PHA's preference system will work in combination with requirements to match the characteristics for the family to the type of unit available, including units with targeted populations, and further deconcentration of poverty in public housing. When such matching is required or permitted by current law, the PHA will give preference to qualified families.

Families who reach the top of the waiting list will be contacted by the PHA to verify their claimed admission preference(s). If verified, the PHA will assist the family in completing a full application for occupancy. Applicants must complete an application for occupancy and continue through the application processing procedures of the PHA. If an applicant refuses to comply with the PHA's processing requests, the applicant shall not retain their place on the waiting list.

Applicants with equal preference status shall be organized by date and time of pre-application.

Q. PLAN FOR UNIT OFFERS

The PHA has adopted a "one offer plan" for offering units to applicants. Under this plan the first qualified applicant in sequence on the waiting list will be made one offer of a unit of the appropriate size, at a site in which the applicant has applied to reside.