



HOUSING AUTHORITY *of* JOLIET

OBLIGATIONS OF THE FAMILY

Participants in the Section 8 Housing Choice Voucher Program must be aware of and understand their obligations as an assisted family. Obligations of the family are listed in the Federal Register and updated from time to time.

24 CFR 982.551: Obligations of the Family: When the family's unit is approved and the HAP contract executed, the family must follow the rules listed below in order to continue participating in the Section 8 Housing Choice Voucher Program.

1. **Supplying Required Information:** The family must supply any information that the HA or HUD determines to be necessary in the administration of the program, including evidence of citizenship or eligible immigration status. "Information" includes any requested certification, release, or other documentation.
 - a. The family must supply any information requested by the PHA or HUD for use in a regularly scheduled reexamination or interim reexamination of family income and composition in accordance with HUD requirements
 - b. The family must disclose and verify social security numbers and sign and submit consent forms for obtaining information.
 - c. The family must supply documentation of any change of household income or family composition within ten (10) calendar days of the date the change occurred.
 - d. All information supplied by the family must be true and complete.
2. **HQS Breach caused by Family:** The family is responsible for a breach of Housing Quality Standards (HQS) caused by the family, as described in CFR 982.404(b).
3. **Allowing PHA Inspection:** Allow the HA to inspect the unit at reasonable times after reasonable notice. Reasonable notice is 24 hours. The HAJ will only attempt to inspect a unit two (2) times.
4. **Violation of Lease:** The family must not commit any serious or repeated violations of the lease. Examples are, but are not limited to, unauthorized occupants, non-payment of rent, tenant-responsible utility turned off, tenant damages to the property, etc.
5. **Family Notice of Move or Lease Termination:** Notify the HA and the owner in writing before moving out of the unit or terminating the lease.
6. **Owner Eviction Notice:** The family must promptly give the HA a copy of any owner eviction notice. "Promptly" means within ten (10) calendar days.
7. **Use and Occupancy of the Unit:** The family must use the assisted unit for residence by the family. The unit must be the family's only residence.
 - a. The composition of the assisted family residing in the unit must be approved by the HA. The family must, within ten (10) calendar days, inform the HA of the birth, adoption or court-awarded custody of a child. The family must request HA approval to add any other family member as an occupant of the unit. No other person may reside in the unit (except for a foster child or live-in aide) may reside in the unit.
 - b. The family must, within ten (10) calendar days, notify the HA if any family member no longer resides in the unit. Proof of the move-out will be requested.



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- c. If the HA has given approval, a foster child or a live-in-aide may reside in the unit. The HA has discretion to adopt reasonable policies concerning residence by a foster child or a live-in-aide, and defining when HA consent may be given or denied.
 - d. Members of the household may engage in legal profitmaking activities in the unit, but only if such activities are incidental to primary use of the unit for residence by members of the family.
 - e. The family must not sublease or let the unit.
 - f. The family must not assign the lease or transfer the unit.
 - i. **Absence from Unit:** The family must supply any information or certification requested by the HA to verify that the family is living in the unit, or relating to family absence from the unit, including any HA-requested information or certification on the purposes of family absences. The family must cooperate with the HA for this purpose. The family must promptly notify the HA of any absence from the unit that will last thirty (30) days or more.
8. **Interest in Unit:** The family must not own or have any interest in the unit.
9. **Fraud and other Program Violation:** The members of the family must not commit fraud, bribery, or any other corrupt or criminal act in connection with the housing program.
10. **Crime by Household Members:** The members of the household may not engage in drug-related criminal activity or violent criminal activity or other criminal activity that threatens the health, safety, or right to peaceful enjoyment of other residents and persons residing in the immediate vicinity of the premises.
 - a. Under 24 CFR 5.2005(b)(2), criminal activity directly related to domestic violence, dating violence, sexual assault, or stalking, engaged in by a member of a tenant's household or any guest or other person under the tenant's control shall not be cause for termination of tenancy, occupancy rights, or assistance of the victim, if the tenant, or an affiliation of the tenant is the victim.
11. **Alcohol Abuse by Household Members:** The members of the household must not abuse alcohol in a way that threatens the health, safety, or right to peaceful enjoyment of other residents and persons residing in the immediate vicinity of the premises.
12. **Other Housing Assistance:** An assisted family or members of the family may not receive Section 8 tenant based assistance while receiving another housing subsidy, for the same unit or for a different unit, under any duplicative federal, State, or local housing assistance program.



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24 CFR 982.522(b): Grounds for denial or termination of assistance; The HA may at any time deny program assistance for an applicant or terminate program assistance for a participant for any of the following grounds:

- A. Family violates any family obligations.
- B. If any family member has been evicted from Public Housing.
- C. If a HA has ever terminated assistance under the certificate or voucher program for any member of the family.
- D. If any family member commits drug-related criminal activity or violent criminal activity.
- E. If any family member commits fraud, bribery or any other corrupt or criminal act in connection with any federal housing program.
- F. If any member of the family currently owed rent or other amounts to the HA or to another HA in connection with Section 8 or public housing assistance under the 1937 act.
- G. If the family has not reimbursed any HA for amounts paid to an owner under a HAP contract for rent, damages to the unit or other amounts owed by the family under the lease.
- H. If the family breaches an agreement with the HA to pay amounts owed to a HA or amounts paid to an owner by a HA.
- I. If the family has engaged in or threatened abusive or violent behavior toward HA personnel.

Signature of Head of Household

Date

Signature of Spouse

Date

Signature of Other Adult

Date

Signature of Other Adult

Date

Signature of Other Adult

Date