



# HOUSING AUTHORITY *of* JOLIET

April 26, 2018

Dear Contractors:

The Department of Housing and Urban Development (HUD) has increased its scrutiny and compliance oversight of the requirements under Section 3 of the HUD Act of 1968. Section 3 requirements state all recipients and contractors performing work using HUD dollars must provide Training, Employment, and Contracting opportunities to low- and very low-income persons, the businesses they own, and the businesses that employ them.

Though HAJ has consistently met the HUD annual compliance requirements, we have noticed that many contractors are not taking advantage of the Preference allowed under the Section 3 Regulation. Therefore, we are hosting a brief training for our current contractors and other contractors seeking to win business with the Housing Authority of Joliet on the simple and easy process to elect a Section 3 Preference and win contracts and sub-contracts. These contracts may be directly with HAJ or sub-contracts with a general contractor working on an HAJ major project.

HAJ is seeking to redevelop another of its older assets in the very near future and would like to see more participation from Section 3 contractors including its current proven contractors/vendors. The GC for that new project will review their bidding process during this training. Additionally, HAJ encourages other contractors that are interested in learning how to elect a Section 3 Preference, to also attend.

See the attached flyer with all of the information on attending the short two-hour training. Though you are not required to attend this training, we strongly encourage your attendance. At least one person from each contractor's office should attend to learn this important, business winning process.

As a benefit to all who attend, you will be told how this information will help win contracts from all other HUD funded recipient agencies including, cities, counties, other public housing authorities, and the state.

We hope to see you May 22, from 9:00AM -12:00PM (Noon) at the HAJ main office.

HAJ Management